



Committee: Executive

Date: Tuesday 1 July 2025

Time: 6.30 pm

Venue 39 Castle Quay, Banbury, OX16 5FD

Membership

**Councillor David Hingley
(Chair)**

Councillor Tom Beckett
Councillor Jean Conway
Councillor Ian Middleton
Councillor Rob Pattenden

Councillor Lesley McLean (Vice-Chair)

Councillor Chris Brant
Councillor Nick Cotter
Councillor Robert Parkinson

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chair to report on any requests to submit petitions or to address the meeting.

4. Minutes (Pages 7 - 16)

To confirm as a correct record the Minutes of the meeting held on 10 June 2025.

5. Chair's Announcements

To receive communications from the Chair.

6. Urgent Business

The Chair to advise whether they have agreed to any item of urgent business being admitted to the agenda.

7. Submission of the Cherwell Local Plan Review 2042 (Pages 17 - 30)

**** Due to the size of the documents, to assist access, the appendices are published as a series of supplements to the main agenda pack ****

Report of Assistant Director Planning and Development

Purpose of report

To present the Cherwell Local Plan Review 2042 (draft) and to seek approval for its submission to the Secretary of State for Housing, Communities and Local Government for independent examination.

Recommendations

The Executive resolves:

1.1 To recommend to Council:

- a) the proposed submission Regulation 19 draft of the Cherwell Local Plan Review 2042 (December 2024) (Appendix 1) and;
- b) approve the submission of the draft (the “Proposed Submission Local Plan”) to the Secretary of State for Housing, Communities and Local Government for independent examination with all necessary prescribed and supporting documents.

1.2 To note:-

- a) the responses to the consultation on the Proposed Submission Local Plan draft of the Cherwell Local Plan Review 2042 summarised in the Statement of Consultation at Appendix 6;
- b) the supporting documents relevant to the preparation of the Cherwell Local Plan Review 2042 presented at Appendices 3 to 9 and available online at <https://www.cherwell.gov.uk/local-plan-review-2042-submission> .

1.3 To approve:-

- a) the Schedule of Proposed Changes and Minor Modifications to the Proposed Submission Local Plan draft of the Cherwell Local Plan Review presented at Appendix 2;
- b) the Local Development Scheme (July 2025), presented at Appendix 10.
- c) the use of £300,000 from the Council’s reserve for the costs of the examination

- 1.4 To delegate authority to the Assistant Director - Planning and Development in consultation with the Portfolio Holder for Planning and Development Management and Corporate Director - Communities:-
- a) to make any necessary presentational changes to the Submission draft of the Cherwell Local Plan Review 2042 and to necessary prescribed and supporting documents before submission to full Council;
 - b) to propose changes and corrections to the Cherwell Local Plan Review 2042 and supporting documents, including policy updates, editorial changes, and correction of typographical and grammatical errors during the examination.
 - c) to invite the examining inspector(s), post submission, to recommend any modifications they consider to be necessary in accordance with section 20(7C) of the Planning and Compulsory Purchase Act 2004.

8. Temporary Accommodation Policy (Pages 31 - 64)

Report of Assistant Director Wellbeing and Housing

Purpose of report

To seek approval for a new Temporary Accommodation Policy.

Recommendations

The Executive resolves:

- 1.1 To approve the new Temporary Accommodation Policy.

9. Finance Monitoring Report May 2025 (Pages 65 - 84)

Report of Assistant Director (S151 Officer)

Purpose of report

To report to the committee the council's forecast yearend financial position as at the end of the May 2025 further detail can be found in the report and its appendices.

Recommendations

The Executive resolves:

- 1.1 To consider and note the contents of the council's financial management report as at the end of May 2025.
- 1.2 To approve the Use of Reserve and Grant Funding Requests set out in Appendix 4.
- 1.3 To approve the proposed write offs set out at exempt Appendix 5.

10. Exclusion of the Press and Public

The following items contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

1 – Information relating to any individual

2 – Information which is likely to reveal the identity of an individual

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider them in private or in public. In making the decision, Members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of council officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make decisions in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraphs 1, 2 and 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

11. Finance Monitoring Report May 2025 - Exempt Appendix (Pages 85 - 94)

12. The Granting of a New Lease at 36/37 Bridge Street, Banbury (Pages 95 - 114)

Exempt report of Assistant Director Property

13. Relocation of Greggs PLC from Unit 30 to Unit 6&7 Castle Quay (Pages 115 - 134)

Exempt report of Assistant Director Property

Councillors are requested to collect any post from their pigeon hole in the Members' Lounge at the end of the meeting.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221534 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5-day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

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If you make a representation to the meeting, you will be deemed by the council to have consented to being recorded. By entering the Council Chamber or joining virtually, you are consenting to being recorded and to the possible use of those images and sound recordings for webcasting and/or training purposes.

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audio-record, and report on proceedings. The council will only seek to prevent this should it be undertaken in a disruptive or otherwise inappropriate manner.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections democracy@cherwell-dc.gov.uk, 01295 221534

Shiraz Sheikh
Monitoring Officer

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